APRE – Application Registration

This screen is used only for new applications to designate the programs applied for, and the date of application for each program. Each person's relationship code and POA (Position on Application) number are also recorded on this screen.

```
 APRE               APPLICATION REGISTRATION          06/15/00  12:15:19
                                                        KIM    C
 CASE NAME:                              CASE NUMBER:
 WORKER: 31  CROSS, KIM                  WKR TYP/COUNTY/UNIT: T 11 1
  PROGRAMS APPLIED FOR:  AF      FS     ⬅
  PROGRAM SUBTYPE:
  PROGRAM APP DATE:      061500  061500 ⬅00   000000  000000  000000
  START DATE:            061500  061500 ⬅00   000000  000000  000000
  PROGRAMS APPLIED FOR:
  PROGRAM SUBTYPE:
  PROGRAM APP DATE:      000000  000000  000000  000000  000000  000000
  START DATE:            000000  000000  000000  000000  000000  000000

   CLIENT NAME                     DOB        SSN      SEX RELATION  POA
 GELLER           ROSS      A   01011971   514441234   M     PI      01
 GELLER           BEN       M   05111995   514441235   M     CH      02



 EXPEDITED FOOD STAMPS (Y/N): N
```

Solid arrow = Mandatory field.

Mandatory Fields   ([F1] indicates Online Help is available.)

PROGRAMS APPLIED FOR   [F1]

Appropriate program code(s) are entered here.

PROGRAM APP DATE

The date of application for the above program is entered here.

START DATE

The start date for the above program is entered here. (TEAMS will default the start date for most programs, if the field is left blank.)

RELATION

The code that reflects how each person is related to the PI (Primary Information Person) is entered here. Once the PI has been established here, it cannot be changed for this case.

POA

The Position on Application (POA) number is entered here for each person. The PI must be '01'.

FINANCIAL COUNTY

A numeric code is entered to indicate the county in which the household lives. Note: this may be different than the jurisdictional county.

EXPEDITED FOOD STAMPS   [F1]

If the Food Stamps program is added on APRE, a 'Y' or 'N' is entered to designate if the case qualifies for expedited services.

Display Fields

CASE NAME

This field is blank because the case name is not established until after this screen is completed.

CASE NUMBER

This field is blank because the case number is not established until after this screen is completed.

CLIENT NAME

Each client's name is listed on the bottom section of APRE: Last, First, then Middle Initial.

DOB

Each client's date of birth is displayed.

SSN

Each client's social security number is displayed.

SEX

Each client's sex code is displayed.

Navigation Fields and Fkeys

F2	The F2 key returns to the last TEAMS *menu* that was accessed.
F3	The F3 key returns to the SYSE (System Selection) menu.
F10	The F10 key accesses the CANO (Case Notes) screen.
F12	The F12 key clears any new data typed on the screen, as long as Enter has not been pressed.